

# *Please...REVIEW THAT DECISION*

**A REVIEW OF A DECISION IS A FORMAL PROCESS BY A COMMITTEE CHAIRED BY THE DEPUTY PUBLIC GUARDIAN AND TRUSTEE.**

**YOU MAY REQUEST A REVIEW IF ALL OF THE FOLLOWING ARE TRUE:**

- You are a client or are acting on behalf of a client of the Public Guardian and Trustee. For example, the Public Guardian and Trustee may currently be acting on your behalf or your child's behalf. The Public Guardian and Trustee may be the Administrator of your trust, or your Guardian, Committee or Guardian ad Litem, or the Administrator of a trust or estate in which you have an interest,
- a decision has been made and you disagree with the decision,
- you have asked to have a full explanation that outlines the reasons for the decision,
- you have described the special circumstances of the situation and the reasons why you disagree with the decision that has been made,
- you have discussed the matter with the Director of the Division

## **WHAT TO DO**

Complete the Review Application and mail it to:

**Review Committee  
c/o Deputy Public Guardian and Trustee  
700 – 808 West Hastings Street  
Vancouver, BC V6C 3L3  
Fax: (604) 775-0207**

## **WHAT TO EXPECT**

Within 60 days of receiving your application the decision will be reviewed. You will be notified that your request has been received and told when you can expect a response.

The Review Committee will review your request and make a recommendation to the Public Guardian and Trustee. The Public Guardian and Trustee considers the recommendation and makes the final decision. The Public Guardian and Trustee may decide to:

- confirm the decision,
- reverse the decision,
- alter the decision.

## **WHAT WE EXPECT**

We hope you will give the Review Committee as much help as possible to understand the special nature of the situation so the matter can be resolved.

## IF YOU ARE STILL NOT SATISFIED

You may contact the Ombudsman (in Victoria: 387-5855 or call 1-800-567-3247) or you may take independent action through the court system.

## OTHER TYPES OF DECISIONS FOR REVIEW

If you are seeking a review of a health care decision made by the Public Guardian and Trustee as Temporary Substitute Decision Maker, you must contact the Health Care And Care Facility Review Board, Unit 6, 500, Lougheed Highway, Port Coquitlam, BC V3C 4J2,

**Tel:** (604) 524-7219 or (604) 524-7220

**Fax:** (604) 524-7216

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### Review Application *(please attach additional sheets as needed)*

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone(h): \_\_\_\_\_ City/Prov: \_\_\_\_\_

Phone(w): \_\_\_\_\_ Postal Code: \_\_\_\_\_

Name of person for whom the decision was made: \_\_\_\_\_

What decision was made?

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Why do you disagree with this decision?

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Is there anything you would like the Review Committee to consider when reviewing this decision?

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What specific change or action would you like as a result of this review?

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Please complete all sections of the form.

Mail it to: Review Committee, c/o Deputy Public Guardian and Trustee, Public Guardian and Trustee of BC  
700 - 808 West Hastings Street, Vancouver, BC V6C 3L3 Fax: (604) 775-0207

### **MAKING USE OF OUR ASSISTANCE**

This brochure is published by the Public Guardian and Trustee. The office operates under provincial laws to protect the legal rights and financial interests of individuals who cannot protect themselves, including children, vulnerable adults, and deceased or missing persons.

For more information, please call or write:

#### **THE PUBLIC GUARDIAN AND TRUSTEE OF BRITISH COLUMBIA**

**700 - 808 West Hastings Street  
Vancouver, BC V6C 3L3**

**Tel:** (604) 660-4444

**Fax:** (604) 775-0207

**E-mail:** mail@trustee.bc.ca