

# Public Guardian and Trustee

## Fee Schedule as Administrator for an Estate

Our fees are set by the *Public Guardian and Trustee Fees Regulation*. They are based on the value of the estate and the amount of income generated by the estate assets. When acting as an administrator our fees are:

### Capital Commission

5% of real estate sold through a real estate agent, or 3% if the real estate is distributed to the heirs, 7% of all other capital assets, including real estate sold without an agent. This fee has a minimum charge of \$3,500.

### Income Commission

5% of the interest or other income earned by the estate.

### Asset Management Fee

0.7% per year, computed monthly on the gross value of all estate assets.

### Heir Tracing Fee

\$75 an hour for locating heirs, (where not known) and providing their entitlement to the estate.

### Administration Expenses

Administration expenses such as investigation charges, accountant fee, storage, photocopying, postage and other out of pocket expenses will also be deducted from estate funds.

A detailed description of our fees and commissions can be found at [www.trustee.bc.ca/fees](http://www.trustee.bc.ca/fees).

### More Information

For more information about the Public Guardian and Trustee, please visit our website at [www.trustee.bc.ca](http://www.trustee.bc.ca) or contact us at:

### Estate and Personal Trust Services Public Guardian and Trustee

700-808 West Hastings Street  
Vancouver, BC V6C 3L3

PHONE **604 660 4444**  
FAX **604 660 0964**  
EMAIL **estates@trustee.bc.ca**

### Toll free calling

Toll free calling is available through Service BC. After dialling the appropriate number for your area (see below) request to be transferred to the Public Guardian and Trustee.

|                   |                           |
|-------------------|---------------------------|
| VANCOUVER         | <b>604 660 2421</b>       |
| VICTORIA          | <b>250 387 6121</b>       |
| OTHER AREAS IN BC | <b>1 800 663 7867</b>     |
| EMAIL             | <b>mail@trustee.bc.ca</b> |
| WEBSITE           | <b>www.trustee.bc.ca</b>  |

PGT Hours of operation Monday to Friday 8:30am to 4:30pm