

## Type of request

- Access to general records (non-personal information)       Access to own personal information       Access to other's personal information by authorized party (please attach appropriate document proving your authority)

## Requestor's information

Last name  First name  Middle initial

Relationship to PGT client

Address

Phone  Email

This indicates permission to contact you by email.

## PGT client's information

Client name  File number

Date of birth  Date of death

## Description of records requested (please be as specific as possible to assist the search process)

## Time period of the records requested, if applicable

From  To

## Method of access

- Receive a copy       Examine original (on site only)

Applicant's signature  Date

Information you provide is for the purpose of making a request for access to records. Information is collected under the Freedom of Information and Protection of Privacy Act (FOIPPA) and other applicable legislation. If you have any questions about the collection, use or disclosure of information, contact the PGT's Information and Privacy Officer at 604-660-4444 or [mail@trustee.bc.ca](mailto:mail@trustee.bc.ca)

Once completed please mail, fax or email to PGT Information Access along with documents proving your authority (if applicable).